



Information Someone Needs to Know in an Emergency

Care of the Home

Alarm Codes and who has keys to my house	
	Have someone clean fridge & pantry of food that will spoil & take out trash. Curbside pickup occurs on _____. Ensure lawn/garden care continues. Lawn care service used: _____ Pets and vet/boarding service used: _____
Address of home & other property owned	
Homeowner's insurance is with, agent's name & #, location of policy	
Deeds, tax documents, payment records are located:	
List automobiles including make, model, year, registered to, status of ownership, location of title, insurance carrier	
List same information for trailers & other motor vehicles	

Regularly Scheduled Deliveries

Mail	Stop / Forward to alternate address / arrange for pick-up
Newspaper	
Magazines	
Mail order medications	
Any auto-ship items	(pet supplies, etc.)
Mobile Meals	

Appointments to be Cancelled or Rescheduled

Hair Salon	
Doctor / Dentist	
Home Healthcare	
Housekeeper services	

Finances / Payment of Bills

Types & location of all banking accounts (checking, savings, CD's)	
Investment accounts and any beneficiaries	
Accountant name and number, Financial / investment advisors	
Who can pay bills? (Financial POA & location of document / others on checking acct.)	
Income deposits come from: (Occur by direct deposit or expected in mail?)	
Bills on Autopay	
Bills expected in mail	

Who is health care POA / living will and where is document	
Health Insurance	
Life insurance policy, amount, beneficiary on file	
Who is listed as executor of will, where is original, who has copies	
Safe Deposit Box #, location, who has access, where are keys, where is list of contents	
Home safe location, combination or location of key, where is list of contents	
Credit Cards issued by:	Include name(s) on account and account number:
Loans	
Tax Records are located	

Passwords

Smart phone access	
Email accounts	

