

## **On-Call Volunteer**

- **Shift hours: varies depending upon need**
- **Number of volunteers needed: 1**

### **Goal:**

Ensure the warming center is properly staffed by being available to fill short-notice volunteer needs.

### **Responsibilities Include:**

- Be flexible and adaptable to fill various warming center volunteer positions that may unexpectedly come open.
- When requested to fill in for a position, review the Roles and Responsibilities document (available on CSUMC Warming Center webpage) for the position being filled.
- Complete online CSUMC Warming Center training (available on CSUMC Warming Center webpage) prior to arrival at warming center.
- Upon arrival, sign in on the Volunteer Sign-in Sheet.
- Upon departure, sign out on the Volunteer Sign-in Sheet.
- (Note: Please do not sign up to be “on call” if you have also signed up to fill another volunteer position on the same night.)