



## CHURCH STREET UNITED METHODIST CHURCH

Knoxville, Tennessee

### Organist and Associate Director of Music Ministries Job Description

#### **About Us:**

We are a vibrant congregation gathering for traditional worship services, reaching out to serve in both our local and global communities. At Church Street, you will experience worship, fellowship, spiritual growth, and service to others.

Because we are located in the center of the city, this congregation is enriched by our nearness to the University of Tennessee and our downtown community, and the views represented among the congregation are diverse and are representative of the city's population itself. Church Street is a faithful community of believers in Jesus Christ who are open to discussion, debate, and fellowship with one another.

**Job Summary:** The Organist and Associate Director of Music Ministries assists the Director of Music in providing artistic, organizational, educational and spiritual leadership of Church Street's music program. This person leads the church in seeking to maintain and build on the church's strong, reputable tradition of excellence in music and worship.

**Position:** Full time position. Hours may vary based on events and programming.

**Education:** Master's degree preferred in Music with an emphasis in organ performance.

**Experience:** Five years minimum experience in service playing in the field of church music.

**Pay:** Salary range is \$58,000 to 65,000, depending on experience.

**Location:** Position based onsite in downtown Knoxville, Tennessee.

#### **Primary Responsibilities:**

- Provide service music, accompaniment and voluntaries for all Nave worship services, funerals and weddings.
- Accompany youth and adult choirs in rehearsals and worship services.
- Accompany Church Street Ensembles and Guest Artists on Master Arts Series Concerts.
- Conduct rehearsals and worship services when the Director of Music is absent.
- Lead sectional rehearsals in Adult and Youth Choir rehearsals.
- Work in consultation with the Director of Music Ministries to arrange soloists and instrumentalists for weddings and funerals.
- Serve as accompanist and chaperone for annual week-long Youth Choir Tour.
- Serve as accompanist and rehearsal leader for annual Youth Choir Camp weekend each August.

- Work in consultation with Director of Music Ministries to provide substitutes for rehearsals and worship services when needed

**Other Duties:**

- Oversee Voice for Life curriculum for Third through Fifth Grades.
- Assist with all Children’s Choirs, ages two to Fifth Grade.
- Attend Staff and Worship planning meetings.
- Assist Director of Music with administration duties and project organization.
- Oversee the work of choir library volunteers.
- Proofread bulletins for worship, funerals and weddings plus church newsletter and other pertinent publications.

**Service & Standards:**

- Promotes cooperative work attitudes with others.
- Represents the Mission and Welcome of Church Street across all areas of Music Ministry.
- Help foster supportive teams and engage individuals in growing in their faith journey through their musical talents and gifts.

EMPLOYEE SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_